

Columbia River Fire & Rescue
58611 McNulty Way, St. Helens OR 97051
Regular Meeting of the Board of Directors
September 10, 2019 7:00 pm

Regular Meeting: After due and legal notice the Regular meeting of the Columbia River Fire & Rescue Board of Directors was called to order at 7:00 pm by Board President Hans Feige.

Present: Gary Hudson, Kelly Niles, Hans Feige, Mark Kreutzer, Kim McLane

Others: FD Nelson, R&R Motherway, DC Smythe, DC Pricher, DC Marks, DC O'Connor, DC Holsey, Lt. Davis, FF Lockhart, FF Schrotzberger, FF Weber, FF Mahar, Lt. Pulito

Flag Salute: President Feige led the flag salute.

Changes to the agenda: New Business Miscellaneous: AFG Grant Notice & Acceptance

Public Comment: None

Local 3215: Looking to wrap up the Single Role EMS negotiations

Volunteer Association: Volunteers are excited to staff the football games this fall. They are doing a good job responding to calls.

Correspondence: Included in the packet: PERS Employer Incentive Fund information

Committee Reports: Safety Committee and Health & Wellness Committee minutes were included in the packet and reviewed. There was discussion about cleaning turnouts: how to decontaminate, inspection, etc. Does the District have a policy on how to file safety complaints? Yes, there are packets of information at each station on the process for all types of notifications. OSHA Complaint at LBTC did not come through the internal complaint process. It could be an external complaint. There was discussion about not using known cancer-causing agents in our training. DC O'Connor will have additional follow up next month.

Consent agenda: Included in the consent agenda are minutes from the Regular Board meeting on August 13, 2019, checks 70356-70483 for \$281,452.99 and the financial statement for July 2019. VP Niles moved to approve. Director McLane 2nd the motion.

There were questions about the checks to Peak Electric (various upgrades at different stations), Buck Stops (vehicle maintenance), K&C Landscaping (building/grounds maintenance) and Lexipol (policy contractor)

No further discussion. Unanimous vote, motion approved.

Old Business:

A. Fire Chief Contract Update

- a. The contract for the Fire Chief has been finalized by Oversight Committee and SDAO. It has been signed by Mr. Hoke. It is set to be approved by the Scappoose Board at their next meeting. There will be some changes to detailing who is in charge when the Chief is on vacation.
- b. Start date is set for October 1, 2019.

B. Cooperative Services Study

- a. Matrix has completed the first round of interviews and will be putting together a preliminary report. They are waiting on some District information.

C. GEMT 2017-18

- a. Final cost report was submitted for 80 calls that were OMAP-Medicaid eligible. The District's maximum cost recovery is approximately \$175,000. The next round of call review and cost report for 2018-19 will begin shortly.

D. Miscellaneous

- a. Nothing at this time.

New Business:

A. Compliance Officer Job Description Discussion

- a. There was discussion about the importance of adding the position, its responsibilities and duties. The Board would like to hold for review by the new Chief next month and have his input.
- b. VP Niles would like to see some of the DC of EMS job duties to compare to this job.

B. Lieutenant Job Description Update

- a. There will be a Lieutenant exam opportunity in September. The current job description has come required classes that are geared more toward Division Chief level positions. The District would like to move those classes from required to preferred.
- b. Secretary Hudson moved to approve the update. Director McLane 2nd the motion. Unanimous vote, motion approved.

C. Agenda Item: Type II Fire Engine purchase plan

- a. DC Smythe presented information reviewed by the Apparatus Committee. Vendors included in the process were True North, Cascade and Rosenbauer. He received additional information today that he would like the Committee to review before finalizing the purchase. Regardless, the District will not have the transaction exceed \$860,000 for two engines.
- b. Secretary Hudson moved to approve the apparatus purchase plan, not to exceed \$860,000 for two type II engines. VP Niles 2nd the motion. Unanimous vote, motion approved.

D. Miscellaneous

- a. Director Kreutzer reminded the District that the SAFER Fire Prevention grant has a deadline in October.
- b. AFG Wellness & Fitness grant was awarded to the District this week. It will help to purchase fitness equipment. There is a 10% match. Total request was for approximately \$26,000 but it was reduced by AFG.
- c. Director Kreutzer moved to accept the AFG Grant for 2019-20. VP Niles 2nd the motion. Unanimous vote, motion approved.

Reports & Comments:

- The training report note that controlled field burning on McNulty Way in August did not go well. It was too humid.
- EMS Division Chief has not yet met with Legacy Health, but two representatives did come to the EMS Committee meeting earlier in the day.
- The Operations report included call volume and how the Cornelius Pass construction was affecting transports.
- Safety & Resource reported that new Network switches will be installed starting Friday in the rebuilding project. RFID project was implemented by FF Lockhart.
- The Fire Marshal is testing a drone sensor for Flir.

Board Comments:

VP Niles—Columbia City Preparedness Fair is on 9/14

Secretary Hudson—Thanks to Chief Greisen for getting the DC reports to the Board timely

Director Kreutzer—Nothing at this time.

Director McLane—Thank you for the DC reports & updates. Really helps answer questions.

President Feige—Nothing at this time

Being no further business, the meeting was adjourned at 8:58 pm.

Next regular meeting is scheduled for October 8, 2019 at 7:00 pm at the Rainier Fire Station, 211 2nd Street West, Rainier OR.