

Columbia River Fire & Rescue
58611 McNulty Way, St. Helens OR 97051
Regular Meeting of the Board of Directors
February 12, 2019 7:00 pm

Regular Meeting: After due and legal notice the Regular meeting of the Columbia River Fire & Rescue Board of Directors was called to order at 7:01 pm by Board President Hans Feige.

Present: Hans Feige, Gary Hudson, Ron Schlumpberger, Kelly Niles

Absent: Mark Kreutzer

Others: Chief Greisen, FD Nelson, DC Smythe, DC Pricher, DC Coombs, DC O'Connor, DC Marks, Kim McLane, R&R Motherway, Lt. Pulito, FF Callahan

Flag Salute: President Feige led the flag salute.

Changes to the agenda: None

Public Comment: None

Local 3215: None

Volunteer Association: None

Correspondence: Included in packet: Elections 2019 information, Labor Trends, Quotes from Jeff Griffins office

Committee Reports: Safety Committee minutes received on Monday and provided at the meeting. There was a discussion about the biohazard issue and the incident involving E479 on Millard Rd (Mirror, CRFR not at fault)

Consent agenda: Included in the consent agenda are minutes from the Regular Board meeting on January 8, 2019 and mid-year budget update on January 12, 2019, checks 69434-69591 for \$419,503.32 and the financial statement for December 2018. Secretary Hudson moved to approve. Director Schlumpberger 2nd the motion. There were questions about various transactions including: Tax Revenue collection and timing of receipts and payment to Veteran's Administration (patient account refund). It was noted in the mid-year meeting minutes that a discussion about the sustainability of providing EMS service should be included. This should be the topic of future discussion for the District.

No further discussion. Unanimous vote, Motion approved.

Old Business:

- A. Mid-Year Budget update and Board workshop Recap
 - a. Health insurance and how other agencies fund it (ER & EE contributions) FD Nelson will follow up with Wilson-Heirgood following the insurance rate update next month.
 - b. Secretary Hudson discussed ASA feasibility. Can the District maintain? Is it sustainable? Are there other options? He would like this eventually researched by District staff, but is that important to the Board. VP Niles would like to project 5 years in the future at call volume, calls per day and the impact of Single Role

paramedic. What does the District have to do to provide consistent staffing? Can changes be made to the service delivery?

- c. There was discussion about adding the ASA into the feasibility study RFP. They can explore what other agencies have done, what changes can be made and if EMS can pay for itself.

B. Oversight Committee Update

- a. Final edits of the IGA plus 8 appendices have been forwarded to legal for review.
- b. The Committee reviewed the vision statement from VP Niles and had a discussion. It is a good starting point. President Feige stated that the Scappoose Board chair thought it pointed to a merger. VP Niles and Secretary Hudson believe the sharing of assets creates flexibility and opportunity. The Districts can still be separate agencies.
- c. Having a common goal or end game in mind is important or there is no point in the IGA.

C. Miscellaneous

- a. President Feige asked about an update on the employee survey report. Chief Greisen is compiling the data with the assistance of Chief Pricher. He had no time in January to meet with additional personnel. He will try to have something by 2/28. There was a question about doing a follow up survey to see if people's opinions have changed. Chief Greisen does not believe they have and it would be unnecessary.

New Business:

A. Surplus Property 2018-19-005 Apparatus

- a. The District has one ambulance and one suburban to surplus for selling or donating. Westport Fire has shown interest in the suburban and is requesting it be donated.
- b. VP Niles moved to approve 2018-19-008 Surplus Property, Secretary Hudson 2nd the motion. Unanimous vote, motion approved.
- c. There was discussion about donating the suburban for use by Westport Fire Department. VP Niles moved to approve the donation, Director Schlumpberger 2nd the motion. Unanimous vote, motion approved.

B. 2019 Goals by Division

- a. Each Division Chief provided their goals and things to accomplish in 2019. There was a discussion about project costs, time frame and bench marks. A standardized format for tracking the goals and their progress would be great.
- b. There was also mention about what the two Districts have accomplished with the IGA since its inception and how the staff and/or Board can measure that.

C. Feasibility Study Information

- a. Chief Greisen has a list of various consultants who can perform the study. A list of questions to ask the consultants as well as the questions the consultants should ask District members should be formulated. FD Nelson has compiled a draft RFP.

D. Joint Board meeting 2/28/19

- a. Secretary Hudson and Director Schlumpberger will be unable to attend. Secretary Hudson could call in if a quorum is needed.

E. Miscellaneous

- a. None

Reports & Comments:

- Chiefs' reports of activities were included in the Board packet and they were all reviewed.
- Included in the discussion flooding on 2/12 in various parts of the District; after action review of fire at Scappoose Marina; Antivirus and Microsoft Office 365 implementation went well; server being rebuilt; and Scappoose's call volume has reached the 50% level of CRFR's call volume.

Historically it has been about 1/3. Additionally Scappoose Fire recently had a surprise OSHA inspection. It went well. The Recruitment & Retention report was provided at the meeting.

Board Comments:

Secretary Hudson—Nothing at this time

Director Schlumpberger—Nothing at this time

VP Niles—He would like to train with CCOM, ODF and CRFR to develop a dispatch card to reduce the number of illegal burn calls. DCs Smythe and Pricher will work with him on it.

President Feige—He attended the SDAO conference last weekend.

Being no further business, the meeting was adjourned at 8:45 pm.

Next regular meeting is scheduled for March 12, 2019 at 7:00 pm at the CCOM meeting room, 58611 McNulty Way, St. Helens.